CALL FOR POSTERS 2019

Jeanne Deinert GME Scholarly Day
The University of Arizona College of Medicine
BUMC South, La Galeria
Tuesday, May 14, 2019
12:00 – 3:00pm

The University of Arizona College of Medicine Graduate Medical Education Committee is proud to sponsor the tenth annual Poster Competition.

Posters may be presented by multiple authors; team submission and faculty mentorship is encouraged. One author, not necessarily the first author, must be a member of a graduate medical education program sponsored by the University of Arizona. Medical students from the UA College of Medicine Tucson may also submit a poster.

Posters that have been previously presented must have been presented within the last year, and be annotated to indicate the location of presentation to avoid copyright violations. They must be formatted to fit 24”x36”.

The authors, family, associates and faculty are invited to view the posters from 12:00pm to 1:00pm, during which time a light lunch will be served.

Cash awards will be presented (check to be mailed). Medical student and resident posters will be judged separately. THERE ARE THREE CATEGORIES for resident posters; CLINICAL, RESEARCH, AND QUALITY IMPROVEMENT/PATIENT SAFETY. The cash awards for residents for each category will be for first place ($400) and second place ($200). There will be one cash award for medical students for first place only ($200). Clinical and Research posters will be judged on the basis of clarity of presentation, originality of thought, and quality of research including data analysis. Quality posters will be judged on the significance of the intervention, the appropriateness of the performance improvement process used, sustainability, and the impact to our south campus hospital, clinics and/or the local community.

Poster presenter must be present at the poster session from 12:00pm to 1:00pm to be eligible for a cash award. Awardees will be notified at the conclusion of GME Scholarly Day (from 2:45pm – 3:00pm).

The posters must be submitted (in proper format) electronically to pbroyles@eyes.arizona.edu by 5:00pm on Wednesday, May 1, 2019 to be eligible for prizes. Indicate in the email whether the poster is being submitted in the resident clinical, research or quality category or the medical student category. A poster may only be submitted for one category. If the authors of the poster include both residents and medical students, the team must decide for which category the submission will be made.

Instructions for authors are attached. For poster information regarding eligibility or general questions, contact pbroyles@eyes.arizona.edu and cc: your program coordinator.
POSTER SESSION HOURS
Tuesday, May 14th, 12:00-1:00pm
BUMC South, La Galeria

- Poster presenter must be present at their poster from 12:00 to 1:00 PM.
- Presenters must submit their PowerPoint file electronically (with the poster submission form) to pbroyles@eyes.arizona.edu by 5:00pm on Wednesday, May 1st. Indicate category - resident (clinical, research, or quality) or medical student in email.

DISCLOSURES
- Authors must disclose any Commercial Relationships, including the name(s) of the firm(s) with which a commercial relationship exists, conflicts of interest, and/or patents or patent applications associated with the abstract at the time of their presentation. Indicate "None" if applicable.
- All Commercial Relationships must be indicated on your poster. If previously presented, the prior presentation must be recognized.

WITHDRAWAL POLICY
- As presenting author, you are obligated to present your abstract. If you cannot present, you must withdraw by contacting pbroyles@eyes.arizona.edu.

RECORDING POLICY
- Recording (photographing, audiotaping, or videotaping) any presentation/session is PROHIBITED, except by an authorized agent or by presenting authors who want to photograph their poster presentations.

POSTER DETAILS

POSTER DIMENSIONS
The image area of the poster must be 24”x 36”. Materials, including the title, may not extend beyond the image area.

POSTER DESIGN
- Keep materials clear and concise. Produce material that is legible from a distance of at least three feet.
- Use large print and shade or color block letters when possible. For legibility, a minimum font size of 20 points and a maximum of 600 words are recommended. Avoid the use of blue-green and magenta-violet, which appear gray to your red-green color blind colleagues. Use a layout for your poster that follows the main headings used in your abstract, i.e., Purpose, Methods, Results, and Conclusion.
- Include your e-mail address on your poster to assist viewers with contacting you later. You may want to provide printouts of your poster as handouts.

POSTER SUBMISSION
- The poster (24”x36”) must be submitted as an electronic PowerPoint file by 5:00pm on Wednesday, May 1st, 2019. Posters will be returned if not the correct size.
- Categories: Resident or Medical Student. Email must include submission form. A poster may only be submitted for one category. If the authors include both residents and medical students, the team must decide for which category the submission will be made.

REMOVAL OF POSTER MATERIALS
- Posters must remain on display until 3:00 PM, and removed by 3:15 PM. Posters remaining at day’s end will be removed and used for display.

CASH AWARDS
- Cash awards will be presented (check to be mailed).
- Medical student and resident posters will be judged separately. Judging will be on the basis of clarity of presentation, originality of thought, and quality of research. **Poster presenter must be present at their poster from 12:00 PM to 1:00 PM to be eligible for a cash award.**
- Awarded will be announced at the conclusion of GME Scholarly Day (2:45pm – 3:00pm).
  - **Resident:** 1st Place $400; 2nd Place $200
  - **Medical Student:** 1st Place $200

CONTACT INFORMATION
For general questions about the poster presentation session, please email pbroyles@eyes.arizona.edu.
GENERAL AIM AND FORMAT
- A poster is a graphically based approach to presenting research. In presenting your research with a poster, you should aim to use the poster as a means for generating active discussion of the research.
- Limit the text to about one-fourth of the poster space, and use “visuals” (graphs, photographs, schematics, maps, etc.) to tell your “story.”

DESIGN AND LAYOUT SPECIFICATIONS
- The entire poster must be 24”x36”. The poster does not necessarily have to fill the entire working area.
- The board must be oriented in the “landscape” position (long dimension is horizontal).
- A banner displaying your poster title, name, and department (or class, if appropriate) should be positioned at top-center of the board (see Figure 1).
- Make it obvious to the viewer how to progressively view the poster. The poster generally should read from left to right, and top to bottom.
- Leave some open space in the design. An open layout is less tiring to the eye and mind.

LETTERING
- Word-process all text (including captions). Print on plain white paper with a laser printer or inkjet printer.
- Text should be readable from 5’ away. Use a minimum font size of 20 points.
- Lettering for the title should be large (at least 60-point font). Use all capital letters for the title.

VISUALS
- Present numerical data in the form of graphs, rather than tables (graphs make trends in the data much more evident). If data must be presented in table-form, KEEP IT SIMPLE.
- Visuals should be simple and bold. Leave out or remove any unnecessary details.
- Make sure that any visual can “stand alone” (i.e., graph axes are properly labeled, maps have north arrows and distance scales, symbols are explained, etc.).
- Use color to enhance comprehension, not to decorate the poster. Neatly coloring black-line illustrations with color pencils is entirely acceptable.
- Make sure that the text and the visuals are integrated. Figures should be numbered consecutively according to the order in which they are first mentioned in the text. Each visual should have a brief title (for example: Figure 1-Location of study area).

TEXT
- Keep the text brief. Blocks of text should not exceed three paragraphs (viewers won’t bother to read more than that).
  Use text to (a) introduce the study (what hypothesis was tested or what problem was investigated? why was the study worth doing?), (b) explain visuals and direct viewers attention to significant data trends and relationships portrayed in the visuals, and (c) state and explain the interpretations that follow from the data. In many cases, conclusions can be summarized in a bullet-point list.
- Depending upon the stage or nature of your project, the text could also include sections on future research plans or questions for discussion with viewers.
- Cite and reference any sources of information other than your own, just as you would do with a research paper. Ask your professor about the particular citation system that you should use (every discipline uses slightly different styles). The “References Cited” is placed at the end of the poster.

MISCELLANEOUS SUGGESTIONS
- SIMPLICITY IS THE KEY. Keep to the point, and don’t try to cover too many things. Present only enough data to support your conclusions. On the other hand, make sure that you present sufficient data to support your conclusions.
- When you begin to make your poster, first create a list of the visuals that you would use if you were describing your project with only the visuals. Write the text after you have created the list of visuals.
- Rehearse a brief summary of your project. Many viewers will be in a hurry and will want a quick “guided tour” of your poster. Don’t be afraid to point out uncertainties in your work; this is where you may get useful feedback.
NAME: ______________________________________________________

PROGRAM: ____________________________________________________

CAMPUS: ______________________________________________________

CATEGORY:   ____ Medical Student

       ____ Resident      ____ Clinical      ____ Research      ____ Quality Improvement/Patient Safety

SUBMIT THIS FORM (BY 5/1/19 AT 5:00PM) to pbroyles@eyes.arizona.edu
ALONG WITH THE POWERPOINT FILE OF YOUR PRESENTATION.
THE POSTER SIZE MUST BE 24”x36”